Biotech is one of Europe’s most transformative, cutting edge technologies in the quest to treat unmet medical needs and provide sustainable, resource efficient, climate friendly products and processes.

EuropaBio, the voice of Europe’s dynamic biotech industry, is currently seeking a new Communications Manager to join its Brussels-based team.

The successful applicant will work from our offices on Avenue des Arts, in the heart of the EU district. Under the supervision of the Director General, they will coordinate activities that highlight the benefits resulting from biotech for both people and planet, managing and overseeing the production of events, digital content, social media, publications and video production. They will also work together with EuropaBio’s corporate members, SME platform and National Associations to coordinate critical strategic outreach programs/communications at country and European levels. Through targeted communications, they will contribute to highlighting the important role biotechnology plays.

Candidate Profile

The successful candidate will have:

- At least 5 years Brussels-based public affairs and communications experience
- A passion for communication, strong communication skills including all new media channels and a general gift for engaging and connecting with people
- Sound experience of online and social media campaign strategy construction and implementation
- Ability to draft an impactful communications strategy and to develop and implement a proactive plan for executing this
- A strong interest in science, technology and for learning more about the diverse and extensive healthcare, environmental and socioeconomic benefits of biotechnology. A biotech background would be a plus
- Excellent writing and drafting skills (native English or equivalent) with other languages being a plus
- Excellent organizational skills and the ability to work to tight deadlines
- A strong sense of personal responsibility for leading projects and seeing them through to a successful conclusion on deadline, from constructing a retro-planning, to managing budget and supervising the work of external contractors and junior colleagues.
- Excellent diplomatic and consensus building skills
- A strong commitment to teamwork
- Creativity and resourcefulness
- Experience in managing a small team
Tasks

The successful candidate will be able to:

• Build consensus within the diverse groups of EuropaBio and ensure coordination of the priorities and activities with the EuropaBio sector groups and the overall strategy.

• Manage and oversee the activities defined by international groups such as the National Associations Council including the European Biotech Week.

• Manage Communications for the healthcare and industrial (environmental) biotech Councils plus the National Associations Council and to the association as a whole

• Oversee the work of EuropaBio’s SME platform

• Help coordinate and deliver the EuropaBio25th Anniversary program

• Manage the EuropaBio Communications team, consisting of a Communications & Events Coordinator, and a Communications & Events Assistant

Terms and Conditions

We are offering an open-ended contract under Belgian law (CDI), working 40 hours/week. The selected candidate will receive Group Insurance, Hospital Insurance including medicine expense reimbursement, Travel Insurance, Meal vouchers, partial transport reimbursement, 13\textsuperscript{th} month salary, 12 RTT vacation days in addition to the 20 legal holidays (if applicable), holidays between Christmas and New Years.

Application

Applicants must have the right to live and work in Belgium.

To apply, please send a CV and a cover letter to Majken Ekam-Nielsen, HR & Finance Manager m.ekam-nielsen@europabio.org with the subject “Communications Manager” by 4th January 2021.

No Europass CVs please.